

WEBSITE CONTENT ARCHIVAL POLICY

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1. BACKGROUND

The website of IndiaMART InterMESH Limited ("**Company**"), www.indiamart.com contains information of its business and operations for information and awareness of the stakeholders. The website is regularly updated and certain information and documents are archived periodically so as to be available on the website, while simultaneously keeping it crisp and relevant.

Pursuant to Regulation 30 (8) of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("**Listing Regulations**"), the content of the Archival Policy ('Policy') has been framed to provide guidelines for archival of records and documents as statutorily required.

2. OBJECTIVES OF THE POLICY

The main objective of this Policy is to ensure that all the documents and disclosures made to the stock exchanges pursuant to the Listing Regulations are hosted on the website and transferred to the Archives folder of the Website of the Company after the completion of five years from the date of disclosure or event.

The major objectives of the Policy are:

- Identification of Information, documents, events, etc. which are required to be disclosed on the website of the Company as stipulated under the Listing Regulations and/or as may be required considering the requirement of various statutes and regulations made therein.
- Ensuring that all the information is disclosed at the relevant link and there is consistency in the same every time.
- Ensure that all the information, documents, events disclosed on the website of the Company, unless otherwise specified in the Act, shall remain on the website for five years from the date of disclosure.

- After completion of five years of disclosure of the respective documents, it shall be moved to the respective archives folder on the website of the Company for such period as may be prescribed under various statutes and regulations made therein and thereafter the said information, documents and records may be destroyed as per the Policy on preservation of the documents.
- Documents which are required to be hosted on the website for a particular period, shall be deleted after the due date, therefore, it shall not be saved to archives folder.
- Certain documents like Policies, Codes of Conduct and other documents which are required to be continuously displayed on the website, shall not be archived.

3. ARCHIVAL OF INFORMATION

The information that needs to be archived under Regulation 30(8) of the Listing Regulation comprises of financial data, press releases, announcements on certain information and events, disclosed by the Company under the said Regulation 30, Investor's page including the links thereunder, access to financial documents regulatory in nature such as annual reports and financial results/ data which is relevant to the media and significant events of the past.

4. REVIEW/AMENDMENT

This Policy shall be reviewed from time to time as and when required by the Board of Directors to ensure it meets the requirements of legislation and the needs of Company.

In the event of any conflict between the Companies Act, 2013 or the Listing Regulations or any other statutory enactments ("Regulations") and the provisions of this Policy, the Regulations shall prevail over this Policy. Any subsequent amendment/modification in the Regulations, in this regard shall automatically apply to this policy and will be ratified subsequently by the Board of Directors.

5. DISCLOSURE

The Policy as amended from time to time shall be continuously hosted on the website of the Company.