



INDIAMART INTERMESH LIMITED

[CIN: L74899DL1999PLC101534]

WEBSITE CONTENT ARCHIVAL POLICY



BACKGROUND

The website of Indiamart InterMesh Limited ("**Company**"), www.indiamart.com contains information on its business and operations for information and awareness of stakeholders. The website is regularly updated and certain information and documents are archived periodically so as to be available on the website, whilst simultaneously keeping it crisp and relevant.

Pursuant to Regulation 30 (8) of Securities and Exchange Board of India ("**SEBI**") (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("**Listing Regulations**"), the content Archival policy has been framed to provide guidelines for archival of records and documents as statutorily required.

This Policy is adopted by the Board of Directors of the Company on June 06, 2018 and shall be applicable with effect from the date of listing of Company's equity shares on Stock exchange/s.

1. OBJECTIVES OF THE POLICY

The main objective of this policy is to ensure that all the documents, disclosures made to the stock exchanges pursuant to the Regulations are hosted on the website and transferred to the Archives folder of the Website of the Company after the completion of five years from the date of disclosure or event.

The major objectives of the policy are:

- Identification of Information, documents, events, etc. which are required to be disclosed on the website of the Company as stipulated under the listing regulations and/or as may be required considering the requirement of various statutes and regulations made therein.
- Ensuring that all the information is disclosed at the relevant link and there is unanimity in the same every time.
- Ensure that all the information, documents, events disclosed on the website of the Company, unless otherwise specified in the Act, shall remain on the website for the five years from the date of disclosure.



- After completion of five years of disclosure of the respective documents, it shall be moved to the respective archives folder on the website of the Company for such period as may be required considering the requirement of various statutes and regulations made therein.
- Documents which are required to be hosted on the website for a particular period, shall be deleted after the due date, therefore, it shall not be saved to archives folder.
- Certain documents like Policies, Codes of Conduct and other documents which are required to be continuously displayed on the website, shall not be archived.

2. ARCHIVAL OF INFORMATION

The information that needs to be archived under Regulation 30(8) of the Listing Regulation comprises of financial data, press releases, announcements on certain information and events, disclosed by the Company under the said regulation 30, Investor's page including the links thereunder, access to financial documents regulatory in nature such as annual reports and financial results/ data which is relevant to the media and significant events of the past.

3. GENERAL

In case of any subsequent changes in the provisions of the Listing Regulations or any other regulations which make any of the clauses/ provisions in this policy inconsistent with the Listing Regulations, the provisions of such Regulations shall prevail over this Policy.

4. REVIEW

This policy shall be reviewed from time to time so that the policy remains compliant with applicable legal requirements. The Company Secretary will keep the policy updated as per applicable statutory guidelines.

5. DISCLOSURE

The policy shall be continuously hosted on the website of the Company after the approval of the Board of Directors and after every amendment/updating thereof.